



Freedom of Information overview

It is our intention, in the longer term, to maximise the availability of documents electronically on this website. If you wish to request further information under the Freedom of Information Act 2000 please contact:

Filton College
Filton Avenue
Filton
BRISTOL
BS34 7AT
Tel: 0117 931 2121
Email: info@filton.ac.uk

Please note that while the College will correspond by e-mail, the person requesting the information will be required to identify themselves and provide a postal address as set out in [Good Practice Guidance No 6 - Identity of Applicant](#).

The Act

The Freedom of Information Act 2000 is designed to establish a culture of openness and transparency in public administration. It gives a general right of access to all types of recorded information held by public authorities, sets out exemptions from that right and places a number of obligations on public authorities. A 'public authority' is defined in the Act, and includes colleges. Every public authority must publish a scheme listing all the classes of information it makes available to the public and Filton College has adopted the model publication scheme for FE Colleges http://www.filton.ac.uk/index.php?option=com_content&view=article&id=263&Itemid=554

Any person who makes a request to a public authority for information must normally be informed whether it holds that information and, subject to exemptions, be supplied with that information (a fee may be charged). The legislation also establishes the Office of Information Commissioner with responsibility for ensuring compliance with the requirements of the Act. Individuals already have the right of access to information about themselves under the Data Protection Act 1998. As far as public authorities are concerned, the Freedom of Information Act extends this right to allow public access to all types of information held.

Further Information

More information about the Freedom of Information Act is available on the Information Commissioner's website at: www.ico.gov.uk.

Appeals

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to; Vice Principal Corporate Responsiveness.

Your information request will have been given a reference and this needs to be quoted in any communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.